Tentative Syllabus

MAT115 – Summer 2018 - Online, Section - 990
May 14th-June 22nd

THIS COURSE IS ONLY 6 WEEKS!

Instructor: Tandy Del Vecchio – tandy.del@maine.edu I will answer my email within 24 hours.

Description: MAT 115 covers a number of topics of special interest to business and finance and at the same time strengthens the student’s basic knowledge of mathematics. Topics covered include linear equations, mathematics of finance, sets, probability and statistics, derivatives and their applications. The goal is to convey an understanding of the mathematics used in the business world and to enable the student to apply his/her knowledge by solving some practical problems. This is a problem-solving course and requires an understanding of basic algebra. To do well in this class, you will need to develop good problem solving and analytical skills. This requires a solid understanding of the basic concepts and the ability to apply that knowledge by solving the homework problems.


Software (required): MyMathLab (MML) software, accessed at http://pearsonmylabandmastering.com The access code is packaged with a new text book purchase or separately at the bookstore.

Technology: You will need a calculator for homework, and tests. While a graphing calculator is preferred (a TI-83, for example), a scientific one is sufficient.

Communication: Announcements and communications between the instructor and the entire class will take place on MyMathLab. If you have a homework specific question, use the ask the instructor button. If you have a general question, please email me on the address above. If you email me, please make it clear that you are in MAT 115.

Course Components: THIS IS A VERY FAST-PACED COURSE.

• Homework: There will be a graded homework assignment for each section covered (usually two-four per week). The homework must be completed before each expiration date and time (usually Sunday at 11:59pm). You can re-do the homework as many times as you like, up to the deadline. To redo a question, hit the similar problem button after getting a problem incorrect. When completing homework, please check your answers or click on the save button frequently throughout your time working so that your homework grade is recorded and work is saved.

• Quizzes: There will be weekly quizzes on the online site. These will be due on the same night as the homework assignments for that week. You can start the quiz and then come back to it, but once you are finished you need to hit submit. You will be given two opportunities and the best score will be used. I will drop the lowest quiz grade at the end of the semester.

• Midterm & Final: There is a proctored written midterm and a proctored written final exam. Tests must be taken at one of the off-campus Testing Sites or on Orono’s campus, or with an approved proctor for out-of-state students.
1) **For ORONO’s Students:** The midterm will be Thursday, June 7th 4-6pm, room TBA. The final will be Thursday June 21st 4-6 pm.

2) **For off-campus and Students in Maine:** Tests are taken at one of the off-campus sites during the testing window. A week prior to each test you will register to take the test at one of the testing sites by completing an online form. Test window for the midterm will be Tuesday- Friday June 5-8th. A link will be sent for you to use for registration.

3) **For out-of-state students:** A link to register through our testing services will be sent to the class. It is your responsibility to secure a proctor in your area the first few weeks of classes. You will take your exams during the open test windows the same as off-campus students in Maine.

*You may not share any test information with anyone who hasn’t taken the test. Violators will be charged with academic misconduct.*

**Make-Up Policy:** Your three lowest homework grades and one lowest quiz grade will be dropped to account for any missed assignments due to illness or any other circumstances.

**Help Available:**
- **Math Lab:** 116 Neville. It is staffed in the summer by a graduate student who is there to answer questions from students taking summer math courses. Hours to be determined.
- **Help Tutor Center.** This is a toll-free tutoring center available through the publisher. Call 1800-435-4084 between 5pm and midnight Sunday–Thursday.

**Course Grades:** The course grade will be determined as follows:

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homework</td>
<td>30%</td>
</tr>
<tr>
<td>Quizzes</td>
<td>20%</td>
</tr>
<tr>
<td>Midterm</td>
<td>25%</td>
</tr>
<tr>
<td>Final exam</td>
<td>25%</td>
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</tbody>
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**Grade Distribution:**

- 90-100  A
- 80-89   B
- 70-79   C
- 60-69   D
- <60     F

In borderline cases, I use plus and minus grades at my own discretion.

**Working from Home:** The plugins must be installed on your PC or Mac. The minimum requirements are provided on the course website. The software plug-ins are at the MyMathLab site. **Firefox is the optimal browser.**

**Working Ahead in Course:** All work prior to the midterm will be posted at the start of the course. The second half of the material will be posted after the midterm.

**Academic Integrity:** You are encouraged to become familiar with the Student Conduct Code (http://www.maine.edu/policyscc501.html), especially the first seven violations, which speak to issues of academic misconduct. The Student Conduct Code is, as always, in effect in this course. Acts of academic dishonesty will result in, at minimum, a zero on the exam, quiz, or homework, and report of the incident to the conduct office.

*If you have a disability for which you request an accommodation, the Coordinator of Services for Students with Disabilities (Onward Building, 581-2319) as early as possible in the term.*
Additions to course syllabus

Course Schedule Disclaimer (Disruption Clause): In the event of an extended disruption of normal classroom activities, the format for this course may be modified to enable its completion within its programmed time frame. In that event, you will be provided an addendum to the syllabus that will supersede this version.

Sexual Discrimination Reporting
The University of Maine is committed to making campus a safe place for students. Because of this commitment, if you tell a teacher about an experience of sexual assault, sexual harassment, stalking, relationship abuse (dating violence and domestic violence), sexual misconduct or any form of gender discrimination involving members of the campus, your teacher is required to report this information to the campus Office of Sexual Assault & Violence Prevention or the Office of Equal Opportunity.

If you want to talk in confidence to someone about an experience of sexual discrimination, please contact these resources:
For confidential resources on campus: Counseling Center: 207-581-1392 or Cutler Health Center: at 207-581-4000.

For confidential resources off campus: Rape Response Services: 1-800-310-0000 or Spruce Run: 1-800-863-9909.
Other resources: The resources listed below can offer support but may have to report the incident to others who can help:

For support services on campus: Office of Sexual Assault & Violence Prevention: 207-581-1406, Office of Community Standards: 207-581-1409, University of Maine Police: 207-581-4040 or 911. Or see the OSAVP website for a complete list of services at http://www.umaine.edu/osavp/

To Register for My Math Lab for Online MAT115 Summer 2018: (you can register starting May 7th)
- Go to the MyMathLab link on Blackboard, or go to MML directly: http://www.pearsonmylabandmastering.com/northamerica/mymathlab/
- To register, you will need:
  o The course ID delvecchio33397
  o A student access code, which can be either purchased separately on the Course Compass website or in the bookstore, or it comes bundled with a new textbook purchase at the bookstore.
- Follow the directions on the screen to register, and remember your login name & password!
- Once you register and sign on, click the MAT115 course.
- Choose to run the “Browser Check”. Firefox works best.
- Follow the directions to install all the needed plug-ins onto your computer. If you do not install the plug-ins, you will not be able to do the homework, watch videos, etc. The only plug-in you absolutely must have is flash!